

**EAST WINDSOR TOWNSHIP COUNCIL
REORGANIZATIONAL MEETING MINUTES
January 7, 2019
5:30 p.m.
East Windsor Township Municipal Building**

CALL TO ORDER:

The Reorganizational meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:30 p.m. on January 7, 2019.

VERIFICATION OF NOTICE OF MEETING:

The Municipal Clerk announced that notice of this meeting was sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Township Municipal Building on January 4, 2019 and that all requirements of the Open Public Meetings Act have been met.

ROLL CALL:

Present: Council Members Denise A. Daniels, Marc Lippman, Janice S. Mironov, Alan Rosenberg, Perry M. Shapiro, Peter V. Yeager and John H. Zoller.

INVOCATION:

Rabbi Jay M. Kornsgold of Beth El Synagogue gave the invocation.

FLAG SALUTE:

Mercer County Freeholder Ann Cannon led the Flag Salute

NATIONAL ANTHEM “Star Spangled Banner”

Harvey Bailey of East Winsor Volunteer Fire Company No. 1 sang the Nation Anthem.

NOMINATION AND ELECTION OF MAYOR:

It was MOVED by Council Member Zoller SECONDED by Council Member Shapiro nominating Janice S. Mironov as Mayor. There being no other nominations made, the roll was called.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Shapiro, Zoller, Mironov
Nays - None

There being seven (7) ayes and no (0) nays, Janice S. Mironov was unanimously elected Mayor.

The Oath of Office was administered to Mayor Janice S. Mironov by Mercer County Sheriff Jack Kemler.

NOMINATION AND ELECTION OF DEPUTY MAYOR:

It was MOVED by Council Member Rosenberg SECONDED by Council Member Daniels nominating Marc Lippman as Deputy Mayor. There being no other nominations made, the roll was called.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Marc Lippman was unanimously elected as Deputy Mayor.

The Oath of Office was administered to Deputy Mayor Marc Lippman by Mayor Janice Mironov.

APPOINTMENTS BY COUNCIL:

It was MOVED by Council Member Zoller SECONDED by Council Member Yeager appointing David E. Orron as Township Attorney for the year 2019.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays David E. Orron was appointed as Township Attorney for the year 2019.

It was MOVED by Council Member Rosenberg SECONDED by Council Member Daniels appointing Robert Janzekovich as Township Prosecutor for the year 2019.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays Robert Janzekovich was appointed as Township Prosecutor for the year 2019.

It was MOVED by Council Member Rosenberg SECONDED by Council Member Shapiro appointing Robert M. Schwartz as Township Public Defender for the year 2019.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays Robert M. Schwartz was appointed as Township Public Defender for the year 2019.

Township Attorney David E. Orron read the proposed appointments to Township Boards and Committees.

Clean Communities Advisory Committee:

John Donnelly, William Egbert and Oscar Guerrero to three (3) year terms ending 12/31/2021
Mayor Janice Mironov and Council Member Rosenberg as Township Council Liaisons

Commission on Aging:

Ina Heiman and Jennifer Worringer to 3 year terms ending 12/31/2021.
Council Member Daniels and Council Member Rosenberg as Township Council Liaisons.

Economic Development Committee:

Beth Dohm, David Russell and Joseph Maria to 3 year terms ending 12/31/2021.
Mayor Janice Mironov and Council Member Zoller as Township Council Liaisons.

Health Advisory Board:

Susan Flaster to a 5 year term ending 12/31/2023.
Council Member Daniels as Township Council Liaison.

Local Assistance Board:

Council Member Yeager as Township Council Member

Planning Board:

Walter Schmidlin as Class IV member for a 4 year term ending 12/31/2022.
Council Member Shapiro as Class III Township Council Member

Recreation Commission:

Council Member Yeager as Township Council Liaison.

Zoning Board of Adjustment:

Rochelle Shifman to a 4 year term ending 12/31/2022

It was MOVED by Council Member Yeager SECONDED by Council Member Lippman to appoint the Board and Committee members set forth on the list to the respective positions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, the Board and Committee members set forth on the list were appointed to the respective positions.

APPOINTMENTS BY MAYOR:

Environmental Commission:

Joseph Miczak and Allan Rim for 3 year terms ending 12/31/2021
Council Member Zoller as Township Council Liaison

Planning Board:

Township Manager Richard Brand as Class II - Township Official (Other Than a Member of Council) for a 1 year term ending 12/31/2019.

Auxiliary Members to Township Boards and Committees

For one (1) year terms:

To the Commission on Aging: Caryl Schienvar and Ellen Murphy

To the Economic Development Committee: Rene Jocelyn, Garrett Racz and Christopher Cornick

To the Environmental Commission: Hemant Shah

Health Advisory Board: Pat Greaves

Student Members

Reiterated appointments made to date:

Clean Communities Committee: Abhinav Mahesh

Commission on Aging: Diya Dalia

Economic Development Committee: Yona Kornsgold, Maggie Keller, Anursi Mallampalli,
Ashwini Penta, Aryan Malesha, Siddarth Kerkar, Ryan
Licht

Environmental Commission: Harish Rabindran, Rishab Solanki, Vikram Srinath, Esha
Keertikar, Aditi Hariharan

Health Advisory Board: Simrit Grewal, Aditi Choudhary, Arjun Hariharan, Radhika
Shah

Municipal Alliance: Aayush Gandhi

Recreation Commission: Aayush Gupta, Akkshath Subrahmanian

Spotlight East Windsor: Tyler Harris, Denisse Quintanilla, Shreya Jain, Jasmin
Rose, Tyler Schamper, Jessica Ketterer, Siddharth Sircar,
Elena Plumser, Emily Dougherty, Jada Johnson

Municipal Alliance Committee:

Council Member Yeager (also as coordinator) and Deputy Mayor Zoller as the Mayor's
Representatives for a 1 year term.

Fire Companies:

Mayor Mironov, Council Member Lippman, and Council Member Shapiro as Township Council
Liaisons for a 1 year term.

Rescue Squads:

Mayor Mironov and Council Member Shapiro as Township Council Liaisons for a 1 year term.

RISE Board Member:

As East Windsor Representative, Council Member Rosenberg for a 1 year term and Mayor
Mironov as alternate Township Representative.

PUBLIC FORUM:

Mayor Mironov recognized a number of elected officials that attended the meeting and further stated these partnerships are important and worked hard at generating benefits and projects for residents and the town. State Senator Linda Greenstein, Assemblyman Daniel Benson, Assemblyman Wayne DeAngelo, County Executive Brian Hughes, Mercer County Sheriff Jack Kemler, Mercer County Clerk Paula Sollami-Covello, Mercer County Surrogate Diane Gerofsky, Mercer County Freeholder Ann Cannon, Mercer County Freeholder John Cimino, Mercer County Freeholder Pat Colavita, Mercer County Freeholder Samuel Frisby, Mercer County Freeholder Andrew Koontz, Mercer County Freeholder Nina Melker, Mercer County Freeholder Lucylle Walter

RESOLUTIONS:

The Resolutions numbered R2019-001 through R2019-008 were MOVED in block by Council Member Rosenberg, SECONDED by Council Member Lippman

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolutions numbered R2019-001 through R2019-008 were approved.

**RESOLUTION R2019-001
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. During the year 2019 the Regular Meetings of the Township Council will be held at 7:30 p.m., in the Municipal Building at 16 Lanning Boulevard, in accordance with the attached Annual Notice of 2019 Meetings.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 7, 2019.

**RESOLUTION R2019-002
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Times of Trenton is hereby designated as the official newspaper of the Township for the year 2019.

2. The Times of Trenton is also designated to receive any and all meeting notices of the Township.
3. The Trentonian is designated to receive meeting notices and any other notices as deemed appropriate.
4. The Bulletin Board in the office of the Municipal Clerk in the East Windsor Municipal Building, 16 Lanning Boulevard, East Windsor NJ 08520 is hereby designated as the place where all official notices are to be posted.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 7, 2019.

**RESOLUTION R2019-003
EAST WINDSOR TOWNSHIP
COUNTY OF MERCER**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that interest on delinquent taxes during the year 2019 be charged at the rate of eight (8%) percentum on the first \$1,500 of the delinquency on any lot, and at the rate of eighteen (18%) percentum on any amount in excess of \$1,500, the same to be calculated from the date the tax was payable until the date of actual payment, provided, however, that no interest be charged if payment of taxes is made within ten (10) days after the date upon which the same became payable.

BE IT FURTHER RESOLVED that unpaid delinquencies in excess of \$10,000 at the end of the calendar year be charged additional interest at the rate of six (6%) percentum of the amount of the delinquency.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 7, 2019.

**RESOLUTION R2019-004
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that pursuant to the requirements of the Public Employee's Retirement System and the Police and Firemen's Retirement System that the Finance Director, Laurie Finger, is hereby designated as Certifying Agent and shall be responsible for processing all documents and sending the said documents as required pertaining to the aforesaid retirement systems.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 7, 2019.

**RESOLUTION R2019-005
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, in accordance with N.J.S.C. 17:27-3.3, each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O. to serve as the public agency point of contact for all matters concerning implementation and administration of Equal Employment opportunity statutes and regulations.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Township Manager is hereby appointed as the Public Agency Compliance Officer on behalf of the Township of East Windsor.
2. The Municipal Clerk is authorized and directed to forward a certified copy of this Resolution to the State of New Jersey, Department of Treasury, Division of Purchase and Property, Contract Compliance Audit Unit, EEO Monitoring Program.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 7, 2019.

**RESOLUTION R2019-006
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as depositories for its monies banks or trust companies having its place of business in the state and organized under the laws of the United States or this state; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. Berkshire Bank is hereby currently designated as depositories for all the monies of the Township of East Windsor unless or until further action of the governing body.
2. Prior to the deposit of any municipal funds in the above name Depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under Government Units Deposit Protection Act (N.J.S.A. 17:9-41).
3. Berkshire Bank is hereby authorized to make payments from the funds on deposit with them upon and according to signed checks, drafts, notes and/or acceptances of

the Township of East Windsor pursuant to the attached list of accounts and authorized signatures.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 7, 2019.

**RESOLUTION R2019-007
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township Council of the Township of East Windsor is desirous of facilitating public access to the proceedings of the Township Council; and

WHEREAS, there is a need to provide guidelines for increasing such access.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, as follows:

1. The attached guidelines entitled "Regulations Governing Meeting Dates, Agenda, and Procedures for Conducting Business of the Township Council" dated January 1, 2019, are hereby adopted as By-Laws of the Township Council for the year 2019.
2. Copies of same shall be sent to all department heads and posted permanently in municipal facilities.
3. This Resolution shall become effective immediately.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 7, 2019.

**RESOLUTION R2019-008
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:4-19 provides that the governing body shall make temporary appropriations to provide for the period between the beginning of the budget year and the date of the adoption of the budget; and

WHEREAS, in accordance with N.J.S.A. 40A:4-19, the total of the attached temporary general appropriations does not exceed 26.25% of the total of all budget appropriations of the preceding year, less appropriations for debt service, capital improvements fund and public assistance; and

WHEREAS, the total proposed temporary appropriations are \$5,280,948.00 for current fund plus \$360,000.00 for Garbage District No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor in the County of Mercer, State of New Jersey as follows:

1. The attached 2019 temporary appropriations are hereby approved.
2. A certified copy of the Resolution shall be transmitted to the Chief Financial Officer.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 7, 2019.

PRESENTATIONS:

Mayor Mironov presented certificates of appreciation to the following volunteer members of boards and committees for their service to the Township: John Donnelly of the Clean Communities Committee, Ina Heiman and Susan Flaster of the Commission on Aging, Beth Dohm and David Russell of the Economic Development Committee, Allan Rim of the Environmental Commission, Walter Schmidlin of the Planning Board, Rochelle Shifman of the Zoning Board of Adjustment and Linda Moore and Michael Shifman of the East Windsor Municipal Utilities Authority. Mayor Mironov stated there were other members that we not able to make it but she thanked everyone for their great contributions.

REMARKS BY MEMBERS OF COUNCIL AND MAYOR:

Council Members expressed wishes for a Happy New Year as well as thanks for the opportunities to serve the Township. Mayor Mironov highlighted the many accomplishments and numerous works of the prior years and goals for the coming year of the Mayor and Township Council of East Windsor.

ADJOURNMENT

There being no further business Mayor Mironov declared the meeting adjourned at 6:55 p.m.

Kelly Lettera
Municipal Clerk

Janice S. Mironov
Mayor